**Standard Request under the Exchange Control Act**

**Request Type : 7. Loan**

Attention: Competent Officer, Foreign Exchange Administration and Policy Department, Bank of Thailand

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| **Details of requester :** |
| Name (Thai) :  | Name (English) :  |
| Former name (if any) :  | Shareholders : Thai = ................ Foreign = ............... |
| Address :  |
| Contact person : | Email Address :  |
| Tel : | Fax :  |

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| Please provide the following information1. Request topic =
2. Request amount per year =
3. Transaction period =
4. Rationale =
5. Main sources of income and expenditure of the concerned business =
6. Number and date of former approval letter (request for renewal) =
7. Amount used under former approval letter (request for renewal) =
8. Number and date of related approval letters (if any) =
9. Name of borrower’s company and country of registration =
10. Describe the nature of borrower’s business (if the nature of business is not direct trading of goods/services, please explain the uses of funds) =
11. Proportion of shares that the requester holds in borrower’s company=
12. Method of funds transfer e.g. FX purchase, withdrawal from FCD or baht transfer to the receiver’s non-resident baht account (please explain) =
13. Explain whether the transfer is made in full or gradual and indicate transfer date(s) =
14. Total amount of loans transferred to the borrower since the beginning of year =
15. Other applicable information =

Please provide the following documents as evidence* 1. Standard request under the Exchange Control Act
* 2. Copy of identification document e.g. certificate of incorporation issued by the Ministry of Commerce/national ID card/passport
* 3. Copy of registration document of borrower
* 4. Copy of document showing total registered capital of borrower
* 5. Copy of document showing proportion of cross shareholdings between the requester and the borrower’s business e.g. shareholding structure
* 6. Copy of document showing loan details e.g. loan agreement
* 7. Copies of other supporting documents

If the Competent Officer finds that the request or documents submitted by me is inaccurate or incomplete, the competent officer has my consent to notify me of a request revision and additional documents to be submitted via email through the Exchange Control Approval and Reporting System (ECARS). I agree to make the revision to ensure accuracy and completeness of such documents within 10 days, starting from the date notified by the Competent Officer. |
| **Signature** |
| I certify that all documents and information presented are in accordance with true and accurate facts and I agree to be bound to the texts indicated in this standard request | (submission through an authorized juristic person)I certify that all documents and information presented are in accordance with true and accurate facts |
| ........................................................ | ........................................................ |
| (Full name..................................................) | (Full name........................................................ ) |
| Signature of an authorized signatory of the requester\* | Signature of an authorized person of the authorized juristic person |
| Date ........................................... | Name of the authorized juristic person......................................................... |
| Remarks: In case of an individual, the signatory must be the same person as the requester. In case of a juristic person, the authorized signatory must be an authorized signatory or an authorized person of the juristic person. (Please note: If there are more than one authorized signatories, any one of them can sign this request) | Date ............................................... |