**Standard Request under the Exchange Control Act**

**Request Type : 8. Loan Repayment to Foreign Lender**

Attention: Competent Officer, Foreign Exchange Administration and Policy Department, Bank of Thailand

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| **Details of requester :** | |
| Name (Thai) : | Name (English) : |
| Former name (if any) : | Shareholders : Thai = ................ Foreign = ............... |
| Address : | |
| Contact person : | Email Address : |
| Tel : | Fax : |

|  |  |
| --- | --- |
| Please provide the following information   1. Request topic = 2. Request amount per year = 3. Transaction period = 4. Rationale = 5. Main sources of income and expenditure of the concerned business = 6. Number and date of former approval letter (request for renewal) = 7. Amount used under former approval letter (request for renewal) = 8. Number and date of related approval letters (if any) = 9. Explain why there is no evidence of loan inflow (In case of loan inflow) = 10. Describe how the loan was used. (In case of no loan inflow) = 11. Amount of disbursed loan, amount of loan repayment and remaining balance on loan = 12. Method of funds transfer e.g. FX purchase, withdrawal from FCD or baht transfer to the receiver’s non-resident baht account (please explain) = 13. Other applicable information =   Please provide the following documents as evidence   * 1. Standard request under the Exchange Control Act * 2. Copy of identification document e.g. certificate of incorporation issued by the Ministry of Commerce/national ID card/passport * 3 Copy of document showing loan details e.g. loan agreement * 4. Copy of document implying loan inflow e.g. bank statement or evidence from a foreign bank or loan disbursement document, showing fund transfer from lender to borrower (in case of loan inflow) * 5. Copy of document showing payment obligation e.g. invoice (in case of no loan inflow) * 6. Copy of document showing funds transfer from lender for payment of the said obligation or evidence showing fund receipt e.g. receipt (in case of no loan inflow) * 7. Copy of audited financial statement in the year the loan was made * 8. Copy of the latest year’s audited financial statement * 9. Copies of other supporting documents   If the Competent Officer finds that the request or documents submitted by me is inaccurate or incomplete, the competent officer has my consent to notify me of a request revision and additional documents to be submitted via email through the Exchange Control Approval and Reporting System (ECARS). I agree to make the revision to ensure accuracy and completeness of such documents within 10 days, starting from the date notified by the Competent Officer. | |
| **Signature** | |
| I certify that all documents and information presented are in accordance with true and accurate facts and I agree to be bound to the texts indicated in this standard request | (submission through an authorized juristic person) I certify that all documents and information presented are in accordance with true and accurate facts |
| ........................................................ | ........................................................ |
| (Full name..................................................) | (Full name........................................................ ) |
| Signature of an authorized signatory of the requester\* | Signature of an authorized person of the authorized juristic person |
| Date ........................................... | Name of the authorized juristic person ......................................................... |
| Remarks: In case of an individual, the signatory must be the same person as the requester.  In case of a juristic person, the authorized signatory must be an authorized signatory or an authorized person of the juristic person. (Please note: If there are more than one authorized signatories, any one of them can sign this request) | Date ............................................... |